**…………………………………BAŞKANLIĞI/BÖLGE MÜDÜRLÜĞÜ ARŞİV BELGE İZLEME FORMU**

SAYFA NO…………………………

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| **SIRA**  **NO** | **TALEP EDİLEN BELGENİN** | |  | **BELGEYİ TESLİM ALANIN** | |  |  |  | **BELGEYİ TESLİM EDEN ARŞİV GÖREVLİSİNİN** | **BELGEYİ İADE ALAN ARŞİV GÖREVLİSİNİN** | | | |  |
| **KONUSU/TÜRÜ** | **BELGENİN**  **TARİH /SAYISI** | **BELGE ÇIKIŞ TARİHİ** | | **ADI SOYADI** | **TESLİM ALIŞ** |  |  | **ADI SOYADI** | **ADI SOYADI** | **İADE EDİLİŞ** |  |  |
| **TARİH** |  | **İMZA** |
| **BİRİMİ** |  | **İMZA** |
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